

Decision Maker: Environment PDS Committee

Date: 30 September 2015

Decision Type: Non-Urgent Non-Executive Non-Key

Title: **FORWARD WORK PROGRAMME, MATTERS ARISING FROM PREVIOUS MEETINGS, AND CONTRACTS REGISTER**

Contact Officer: Alastair Baillie, Environment Development Manager
Tel: 020 8313 4915 E-mail: alastair.baillie@bromley.gov.uk

Chief Officer: Nigel Davies, Executive Director of Environment and Community Services

Ward: Borough Wide

1. Reason for report

This report sets out information relating to the Committee's future business and key contracts including:

- Environment PDS's Forward Work Programme
- Progress on requests made at previous meetings and
- Environment Portfolio contracts summary

2. **RECOMMENDATIONS**

2.1 **That the Committee reviews and comments on:**

- (a) **the Forward Work Programme (Appendix 1);**
- (b) **progress relating to previous Committee requests (Appendix 2); and**
- (c) **summary of contracts within the Environment Portfolio (Appendix 3)**

Corporate Policy

1. Policy Status: Existing Policy
 2. BBB Priority: Quality Environment
-

Financial

1. Cost of proposal: No Cost
 2. Ongoing costs: Not Applicable
 3. Budget head/performance centre: Environment Portfolio 2015/16 approved budget
 4. Total current budget for this head: £33m, and £3.929m of LIP funding from TfL
 5. Source of funding: 2015/16 revenue budget and 2015/16 LIP funding agreed by TfL
-

Staff

1. Number of staff (current and additional): 157 fte
 2. If from existing staff resources, number of staff hours: N/A
-

Legal

1. Legal Requirement: Non-Statutory - Government Guidance
 2. Call-in: Not Applicable
-

Customer Impact

1. Estimated number of users/beneficiaries (current and projected): Whole borough
-

Ward Councillor Views

1. Have Ward Councillors been asked for comments? Not Applicable
2. Summary of Ward Councillors comments: Not Applicable

3. COMMENTARY

Forward Work Programme

- 3.1. **Appendix 1** sets out the Environment Portfolio's Forward Work Programme for 2015/16 (at the time of writing). The Programme identifies: the provisional report title; the lead division; and Committee's role. The Committee is invited to comment on the proposed schedule and suggest any changes it considers appropriate.
- 3.2 Other reports may come into the programme as schemes may be brought forward or there may be references from other Committees, the Portfolio Holder or the Executive.

Previous Requests by the Committee

- 3.3 **Appendix 2** provides a progress update on requests previously made by the Committee. This list is checked after each Committee meeting so that outstanding issues can be addressed at an early stage.

Contracts Register Summary

- 3.4 **Appendix 3** sets out a summary of Environment Portfolio contracts where the total contract value (e.g. duration in years multiplied by the annual value) is greater than £50k.
- 3.5 To help Members, contracts are categorised by service and the current expiry dates are in bold. Further information is provided for Committee in the notes column.

4. POLICY IMPLICATIONS

- 4.1 Each PDS Committee is responsible for setting its own forward work programme (Appendix 1)
- 4.2 The contracts in Appendix 3 relate to the policies set out in the Environment Portfolio Plan 2015/18.

Non-Applicable Sections:	Financial, Legal and Personnel
Background Documents: (Access via Contact Officer)	Environment PDS Committee agendas and minutes: 2006/07 to 2015/16

APPENDIX 1

ENVIRONMENT PDS COMMITTEE: FORWARD WORK PROGRAMME FOR 2015/16 MEETINGS

24 November 2015	Division	Action
Forward Work Programme, Matters Arising from Previous Meetings and Contracts Register	E&CS	PDS Committee
Environment Portfolio Plan 2015/16: Half Year Progress Report	E&CS	For pre-decision scrutiny
Budget Monitoring 2015/16	Finance	For pre-decision scrutiny
Highways Planned Maintenance Programme including surface treatment options	T&H	For pre-decision scrutiny
Arboriculture: Strategy & Spending	S&G	For pre-decision scrutiny
Gulley Cleansing Contract	S&G	For pre-decision scrutiny
Bromley Cycling Strategy: Consultation report	T&H	For pre-decision scrutiny
Bromley Town Centre (increased parking capacity) spending update	T&H	For pre-decision scrutiny
Parking Policy Changes on Appeal Side	T&H	For pre-decision scrutiny
Effect of Deregulation bill on CCTV Parking and Bus Lane enforcement	T&H	For pre-decision scrutiny
Parks Management and Events Strategies	S&G	For pre-decision scrutiny
2 February 2016	Division	Action
Forward Work Programme, Matters Arising from Previous Meetings and Contracts Register	E&CS	PDS Committee
Draft Budget 2016/17	Finance	PDS Committee
Plawfield Road – Second Resolution	T&H	For pre-decision scrutiny
15 March 2016	Division	Action
Forward Work Programme, Matters Arising from Previous Meetings and Contracts Register	E&CS	PDS Committee
Budget Monitoring 2015/16	Finance	For pre-decision scrutiny
Parking Contract Award	T&H	For pre-decision scrutiny

APPENDIX 2

ENVIRONMENT PDS COMMITTEE: PROGRESS REPORT ON PREVIOUS REQUESTS

Committee Date	Committee Request	Progress
01.07.14	<p><i>Environment Portfolio Plan 2014/17 (ES14029)</i></p> <p>Include more budget information when communicating the commitments set out in the Environment Portfolio Plan</p>	<p>Financial information relating to the Portfolio Plan's commitments was set out in the 'Contract Monitoring Summaries' appended to the 2015/18 Environment Portfolio Plan report. These summaries will be kept up-to-date and reported annually</p>
17.03.15	<p><i>Variation to the Grounds Maintenance Contract to Provide a Wholly Managed Service (ES15021)</i></p> <p>Environment PDS establishes a Working Group to review quarterly performance reports to the Partnership Board managing the Parks Management and Grounds Maintenance Contract</p>	<p>A Member / Officer Working Group is being established (dates to be confirmed) to review the performance metrics being developed for the new contract</p>
17.03.15	<p><i>Street Environment Contract Review 2014/15 (ES15004)</i></p> <p>Chairman suggested the provision of smarter online advice indicating the next scheduled clean for locations/roads</p>	<p>ICT colleagues have completed a project to update the Council's web pages to provide advice indicating the next scheduled clean in the format of a look-up facility (e.g. search by postcode) using mapping information</p> <p>Click here for link</p>
17.03.15	<p><i>Bromley Biodiversity Plan 2015–2020 (ES15027)</i></p> <p>Officers agreed to consider outlining in more depth matters concerned with notifiable weeds and their control e.g. Japanese Knotweed</p>	<p>Officers are currently working on the final version of the Bromley Biodiversity Plan and this will be completed by February 2016, following consultation.</p>

APPENDIX 3

ENVIRONMENT PDS COMMITTEE:

CONTRACTS REGISTER SUMMARY (current expiry dates in **bold**)

Contract (Officer / Register No.)	Start Date (Core Contract)	End Date (Core Contract)	Extension / Waiver	Contractor(s)	Contract Value + Extension Value (£)	2015/16 Projected Spend (£)	Environment PDS Notes
Streetscene & Greenspace (Dan Jones)							
<i>Parks & Greenspace (Robert Schembri)</i>							
Woodland Works	08.09.14	31.03.18	n/a	T&T Earthmatters	225,720	56,430	Soft Landscaping Works Contract
Rural Hedge Cutting	08.09.14	31.03.18	n/a	Landmark Services	84,924	21,230	Eight lots let to five separate contractors
Rural Grass Cutting	08.09.14	31.03.18	n/a	T&T Earthmatters	201,020	50,260	<i>Reported to Environment PDS 29.01.14 (ES14018)</i>
Public Rights of Way	08.09.14	31.03.18	n/a	T&T Earthmatters	140,356	35,090	Includes call-off arrangements (e.g. for the supply of plants and non-routine works), so value is illustrative
Non Routine Works	08.09.14	09.09.16	n/a	English Landscapes	241,118	120,560	
Japanese Knotweed	08.09.14	31.03.18	n/a	Southern Land Services	58,572	14,650	Contracts for Plant Supply and Non-routine Works can be extended to become co-terminus with other lots
Hanging Baskets	08.09.14	31.03.18	n/a	CJS Plants	215,476	53,870	
Plants Supply (Rob Schembri)	08.09.14	09.09.16	n/a	English Landscapes	23,866	11,930	
					1,191,052	364,020	
Grounds Maintenance (inc. Wholly Managed Parks service) (Rob. Schembri / 11545)	01.01.08	31.12.17	Extended to 31.03.19	The Landscape Group Ltd.	26.1m +3.7m £6.79m	2,818,090 £1,439,400	Extension to Contract to 31.03.19 to align with other contracts. Variation to Contract for Wholly Managed Parks Service (ES15021 – 17 March 2015)
Playground Maintenance (Rob. Schembri / 016235)	01.01.08	31.12.13	Extended to 31.12.14 Extended to 31.12.17	Safeplay	369,300 + 74,640 + 228,675	77,650	Contract term (6+2+2 to December 2017). 1 st extension for one year only. 2 nd extension to full term (Dec. 2015 review)
Arboriculture (Julian Fowgies / 016267)	18.07.08	17.07.17	n/a	Gristwood and Toms Ltd.	5.12m	503,990	Reduced annual spend due to reduction in service provision

Area Management (Peter McCready)							
Street Environment Contract (Pete McCready / 037023 037025 037022)	29.03.12 (5-year core term)	28.03.17	Option to extend for 2 years	Community Clean (graffiti removal)	1,221,800	248,020	Graffiti extension (two years) report (ES15071 – 30/9/15)
		28.03.17	Option to extend for 2 years	Veolia (gully cleansing)	1,463,538	297,090	Street cleansing contract extension taken (two years) (ES15045 – 7/07/15)
		28.03.17	Extended 29.03.19	Kier (street cleansing)	15,798,212	3,393,670	Public Toilet lot (037024) terminated 31/03/15 (for Community Toilet Scheme)
Enforcement & Street Regulation (Toby Smith)							
Parks Security (Toby Smith / 025902)	01.04.10	31.03.20	n/a	Ward Security	4.13m	489,170	CPI applicable. Now includes Street Litter Enforcement.
Waste Services (John Woodruff)							
Waste Collection (John Woodruff / 11525)	01.11.01	31.03.19	First extension to 2016. Second extension to 2019	Veolia Environmental Services UK Ltd.	37.3m. + 64.6m + 26.1m	8,789,050	First extension (2007) to align with Disposal contract (ELS07130) Second extension (2011) to realise service efficiencies
Waste Disposal (John Woodruff / 11526)	24.02.02	31.03.19	Extended to March 2019	Veolia Environmental Services UK Ltd.	160.5m + 27.5m	12,514,030	Contract extended (in 2011) to realise service efficiencies
Coney Hill Landfill Site Monitoring (John Woodruff / 030220)	28.07.10	27.07.17	n/a	Enitial	969,500	136,200	
Transport & Highways (Paul Symonds)							
Depot / Transport Operations (Paul Chilton)							
Council Fleet Hire (Paul Chilton / 11551)	06.11.06	05.11.12	Extended on three occasions – latest to 05.11.15	London Hire Ltd.	651,064 + 166,380 + 82,000	70,950	Report ES15050 agreed use of the CCS Vehicle Leasing Framework for light commercial vehicle requirements from 6 Nov. 2015 (expiry of current contract) until 5 Nov. 2018
Ambulance Hire (Paul Chilton / 016278)	06.11.07	05.11.13	Extended to 05.11.15 (reduced to 05.10.15 by agreement)	London Hire Ltd.	2.254m + 292,866 + 282,000	141,000	Contract terminates October 2015 and to be replaced by separate contracts for Passenger and Children's transport (see below)

Adult Passenger Transport Services (Paul Chilton)	Proposed 05.10.15	31.08.19	Option to extend for two years	Greenwich Service Plus Ltd	6,748,000	1,687,000	New EC&HS contract to be managed by E&CS now includes staff costs (Totally Managed Service) Report CS14139
Special Educational Needs & Children's Transport (Paul Chilton)	01.09.15	31.08.19	Option to extend for two years	Several suppliers chosen from an approved list	15.6m	3,911,000	New EC&HS contract managed by E&CS establishing a list of nominated providers (to meet individual needs) ED15070
Vehicle Maintenance & Repair (inc. Lease Cars) (Paul Chilton / 024737)	06.04.10	05.04.17	Option to extend for two years	Kent County Council (Commercial Trading Services)	938,000 (130,000)	107,960 (57,000)	Contract spend now includes estimate of Lease Car bodywork repairs (see Report ES15016 – 17.03.15) Option to extend for two years from 06/04/17 to 05/04/19.
Supply of Contract Hire (Lease) Cars (Paul Chilton)	16.05.15	15.05.18	Option to extend to 15/05/19	Crown Commercial Service: Vehicle Lease Framework	1.63m	547,090	New Contract (Executive Report ES15012): Term 3 years plus 1 year optional extension
Depot Security (Paul Chilton / 030099)	01.04.10	31.03.15	Extended to 31.03.17	Sight & Sound Security	625,000 + 280,000	150,470	Contract term 5+2 years. Two year extension agreed. Most costs recharged to contractors
Highways (Garry Warner)							
Transportation Consultancy (Paul Redman)	01.04.15	31.10.15	31.03.16	AECOM	90,000 + 80,000	170,000	Committee agreed extension to negotiated interim arrangement ES 15048 – 7 July 2015 (prior to TfL's new multidisciplinary framework being awarded in January 2016)
Street Lighting Maintenance & Improvements (Paul Redman / 049757)	01.04.13	31.03.23	Option for 1 year extension	Kier (MG) Ltd	8.45m + 8.5m over three years (invest to save)	753,000 (revenue) 1.635m (capital)	Contract value supplemented by £8.5m over three years via Invest-to-Save programme
Street Works (NRSWA) (Garry Warner / 049756)	01.04.13	31.03.16	Extended to 31.03.17	B&J Enterprises of Kent	871,920	296,180	Original 3 year term extended by 1 year (ES15018 – 7 July 2015 PDS report) with option for further 1 year extension without going to committee
Highway Maintenance – Minor & Reactive (Pete McCready / 025400)	01.07.10	30.06.17	Option for 1 year extension	O'Rourke Construction & Surfacing Ltd.	17m	2,854,210	One year extension by delegated authority available. Budget increases with BCIS indices. Contract value changes as subject to external funding (e.g. TfL and DfT).

Highway Maintenance – Major (Garry Warner / 025399)	01.10.10	30.06.17	Option for 1 year extension	FM Conway Ltd.	26m	4,066,600	One year extension by delegated authority available. Budget increases with BCIS indices. Contract value changes as subject to external funding (e.g. TfL and DfT).
Parking (Ben Stephens)							
Parking (Ben Stephens / 11528)	01.10.06	30.09.11	Extended to 30.09.16	Vinci Park Services UK Ltd.	23.2m (inc. extension)	2,481,460	Currently tendering new joint contract (Report ES15020) to commence Oct. 2016. Award report to be presented November 2015 5 + 5 year extension. School Crossing Patrols now funded by 33 schools & TfL (~£170,000).
Parking ICT (Ben Stephens)	01.04.13	30.09.16	n/a	ICES Ltd.	238,000	81,380	Shared ICT service with LB Bexley (costs are LB Bromley only)
Parking Bailiff Services (Ben Stephens)	01.04.14	30.09.16	n/a	JBW Judicial Services Phoenix Commercial Collections Newlyn plc	625k (estimated income - recovered debt excluding Bailiff's fees)	250k est. (estimated income - recovered debt excluding Bailiff's fees)	All Parking contracts co-terminus 30.09.16 Income included in PCN budget
Parking Mobile Phone Bookings (Ben Stephens)	17.03.10	16.03.13	Extended to 16.03.15 Extended to 30.09.16	RinGo (Cobalt)	67,000 + 120,000 + 113,000 (total income LBB and contractor)	16,000 (net income LBB only)	Waiver (Feb. 2015) extended Parking Mobile Phone Bookings contract beyond expiry date (16/03/15) to 30.09.16 (to be co-terminus with other Parking contracts)
Transport & Highways (Paul Symonds)							
On-street Poster Sites (inc. lamp column-mounted) (Andrew Rogers)	10.07.01	09.07.16	n/a	Clear Channel	405,000	90,170 (income)	Contract expires 09.07.16. LBB exploring future tendering options with a view to maximising income post July 2016
Bus Shelter Poster Sites (Andrew Rogers)	10.07.01	09.07.16	n/a	Transport for London	900,000	90,170 (income)	TfL has notified LBB (22.05.15) that the contract will be terminated on expiry (09.07.16). LBB pursuing a formal response from TfL concerning post July 2016 arrangements (probable the arrangement and income will cease)